

Westmeath Sports Partnership Club Grant Scheme 2020

The aim of Westmeath Sports Partnership is to increase participation in sport and physical activity among all persons in County Westmeath. Westmeath Sports Partnership wish to invite applications for our Club Grant Scheme for 2020. The maximum grant available per club is **€500**. The deadline for receipt of applications is 5.00pm on Friday the 6th of November. Successful applicants will be notified on or before Friday 27th of November with grant payments being issued in early December.

Who can Apply:

- Be based in County Westmeath
- Affiliated sports and physical activity clubs, community groups and disability organisations
- Clubs and Organisations who operate as a not for profit group and be open for public membership

Who is ineligible to apply:

- Individuals
- National/Regional/County Governing Bodies/ Statutory agencies
- For profit groups/commercial organisations / Private Facility owners
- Applications eligible for funding under other schemes will not be considered. Go for Life, Sports Capital etc

What can you apply for:

- Proposed initiatives should attract new members and ideally enhance ongoing participation.
- Existing clubs can apply for sports equipment costs to increase participation.
- Set up costs for New Clubs e.g. bibs, cones, training equipment, insurance, registration, affiliation fees, first aid kit etc.
- Fees for coaching/referee courses accredited by Coaching Ireland or a National Governing Body of Sport to support the proposed participation initiative.

The level of grant assistance will not exceed **€500** per application.

How are applications evaluated?

- Priority will be given to supporting new initiatives that result in increased participation.
- Applications with emphasis on participation of WSP target groups : Older Adults; Women; Teenage Girls; Disadvantaged Communities; People with Disabilities.
- Sustainability and numbers participating.
- Ability to generate own funds to support programme / event.

Please note: There is no guarantee of funding of proposals which achieve the minimum eligibility criteria. The fund is limited, and eligible applications will be evaluated on a competitive basis against the criteria being applied. The decision of the grant subcommittee is final.

Terms and Conditions

- Successful applicants will be required to submit an expenditure report with supporting receipts and photos within 6 months of receiving their grant. Failure to

submit this report in a timely manner will omit the applicant from future funding opportunities.

- Clubs/Groups with juvenile members must operate under the basis of best practice for children in sport : a member of the club must have previously attended a Child Welfare & Protection Awareness course (new clubs must commit to attending training where appropriate)
- Groups must be affiliated to Westmeath Public Participation Network (WPPN).
- Salary costs are not eligible for funding.
- A Tax Number or Charity Number is required for all grants.
- If successful, it is a requirement of all grant funding that Westmeath Sports Partnership is acknowledged as a source of funding in any publications, leaflets, signage, online etc.
- Applications will not be accepted after the closing date.
- Due consideration will be given to ensuring an equitable allocation of funds throughout the county

Data Protection

We, Westmeath Sports Partnership, collect the personal data provided below for one or more specific purposes, on the basis of public authority to our statutory duties.

The purposes and reasons for processing your personal data are detailed below:

- Identifying and evaluating organisations that apply for funding
- Organisation overview and governance
- Conducting compliance checks
- Delivery of efficient services to meet organisations needs
- Recording and communicating the activities of our organisation and other organisations to stakeholders
- Facilitating future contact with relevant stakeholders
- In order to comply with a legal obligation
- Research and development of sports participation

We do not share or disclose any of your personal information without your consent, other than for the purposes specified or where there is a legal requirement. The minimum amount of personal information is shared with Sport Ireland.

The information collected on this application will be held by Westmeath Sports Partnership in electronic format. The information will be processed in accordance with the Data Protection Act, 1988 and the Data Protection (Amendment) Act, 2018. This information will be stored for information, reporting or auditing purposes only.

The application form should be completed online at the below link:

https://forms.office.com/Pages/ResponsePage.aspx?id=gTsdvAVgkkm_L-g36gxvkFNk7zpqFrtDoYpiHYSroR9URUM3RTIyVEIZNFdXTEwzQUU4UDZYWE5FWi4u

All questions from the application form are listed below

Question Number	Question
1	Please provide the name of the Group/Club/Organisation making this application
2	Applicants should be a club officer (Secretary, Chairperson, Treasurer etc..) Please state the position of the person applying for this fund
3	Please provide the email address of the applicant
4	Please provide a Contact Number
5	Club Address
6	Club Eircode (If Eircode not available please provide GPS Coordinates) Club Eircode can be found here: www.eircode.ie For Clubs without a base please provide the GPS coordinates of your most frequently used activity location Help to find GPS Coordinates can be found here: www.maps.ie/coordinates.html
Club Information	
7	What is the Primary Sport your Club is involved in?
8	Is your club registered with a National Governing Body of Sport?
9	How many club members, in total, do you currently have in 2020?
10	What existing facilities does your Club/Group/Organisation have ? Example : pitches, walking tracks, gyms, sports halls etc.
11	Does your club have members under the age of 18?
12	Please indicate if your club adhere's to the following best practices Please note that we will seek verification of the below items from a random sample of clubs as part of the grant application process
13	Has your club signed the Cara Sport Inclusion Disability Charter? For more information see: www.caracentre.ie/sport-inclusion-disability-charter
Funding Proposal	
14	Funding proposal. Please give a description of your proposal and a breakdown of costs
15	Will this proposal increase numbers participating ? (Please also indicate number increase)

16	<p>Will this proposal increase participation among the groups as listed below ? (Please indicate which groups and the estimated numbers in your answer)</p> <ul style="list-style-type: none"> • Older Adults • Women • Teenage Girls • Disadvantaged Communities • People with Disabilities
17	What funds are you contributing towards the overall cost of the proposal
18	Please Indicate the Total Funding being applied for.
19	Have you received funding from other organisations for items included in your application?
Bank Details	
20	Please provide your Club/Group/ Organisations Bank/Credit Union name & address
21	Name of Bank Account Note: accounts should be in the name of the Club/Group/Org applying
22	IBAN
23	BIC
Declarations	
24	<p>I declare that I have reviewed and approved the above application form and that the information given in this funding application is true and accurate.</p> <p>I understand that by applying for this funding my Group/Club/Organisation agrees to submit to and comply with any audit or inspection as may be required to assert the accuracy of the application and the expenditure of any allocated funds.</p> <p>I have read and understood the Terms and Conditions of Grants. On behalf of my organisation I accept the terms and conditions of grants and agree to be bound by those terms and conditions.</p> <p>I hereby apply for grant-aid for the organisation for 2020.</p>
25	Declarations: PPN & Data Protection